



Kigali, on: 25.02/2019

Ref: 0058/MET/2019

Excellency Stephen Anthony Rodriques
UNDP Resident Representative
UNDP-Rwanda

Excellency,

RE: Official Request for the disbursement of Funds for the Quarter 1, 2019.

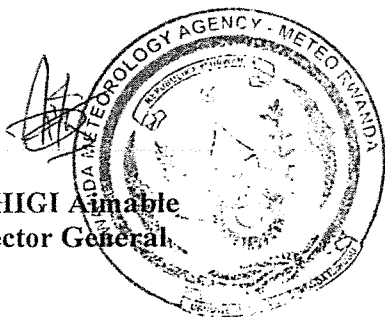
I am submitting this funds request for quarter one 2019 in line with the approved project entitled "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda" and the Annual work plan.

In this regard, we request transfer of **Thirteen million sixty four thousand and two hundred forty five Rwandan Francs (Frw 13,064,245)** equivalent to USD 14,982 to Meteo Rwanda on the account number: **1000049828** entitled "METEO RWANDA-UNDP (Frw)" opened in the National Bank of Rwanda (BNR).

Kindly find attached a copy of the approved Annual Work Plan, the approved Quarter 1 Work Plan, the Funding Authorization and Certificate of Expenditures.

Please accept, Excellency, the assurance of my highest consideration.

GAHIGI Aimable
Director General



RECEIVED on: 25.02.2019		File No		
Reg No		Compt (sig)		
By: Mr. lelele				
Inte		CL	RR	DR

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 25/06/2019

Country: RWANDA
 Programme Code & Title: PPEU-000012 Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda
 Project Code & Title: 00117911 Strengthening DRM Capacity in Rwanda(METEOR)
 Responsible Officer(s): GAHIGI Alimable/DG Meteo Rwanda
 Implementing Partner: METEO RWANDA

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment:

FINANCIAL REPORT REQUESTS/AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount A	Actual Project Expenditure B	Actual Project Expenditures accepted by Agency C	Balance before 30/06/2018 D = A - C	New Request & Amount E	Authorised Amount F	Outstanding Authorised Amount G = D + F
Key Activity 1: Improve technical capacity	Fund : 04000 Donor : 00012 Account : 71405					4,709,919		
Salary for project staff (Support to PMU)	Fund: 04000 Donor: 00012 Account: 72425					300,000		
Project Staff Communication Cost (airtime)	Fund: 04000 Donor: 00012 Account: 74510					0		
Bank charges						5,009,919		
Total 1								
Activity 3 : Enhance multi hazard early warning system								
Pay for the Antivirus for the sytems	Fund: 04000 Donor: 00012 Account: 72810					1,500,000		
Training on Common Alert Protocol	Fund: 04000 Donor: 00012 Account:					876,000		
Climate data backup at National Data Centre	Fund: 04000 Donor: 00012 Account: 72140					4,278,326		
Weather stations maintenance activities (Transport)	Fund: 04000 Donor: 00012 Account: 72140					837,160		

V

Weather stations maintenance activities (DSA)	<input checked="" type="checkbox"/>	Fund: 04030 Donor: 00012 Account: 72140						562,840	
Total 3								8,054,326	
Grand Total								13,064,245	

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.

The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

Date Submitted:

22-Feb-2019

Name: GAHIGI Aimable

Title: Director General (Meteo Rwanda)

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by:

FOR UNFPA USE ONLY

Liquidation Information

DCT Reference:

GRB ref. no. Liquidation ref. no.

Activity 1

Activity 2

DCT Amount

Less:

Liquidation Amount

Balance

Total

	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0

Name:

Title:

Date:

